



WESLEY COLLEGE

By daring & by doing

ACCOMMODATION AND WELFARE POLICY FULL FEE PAYING OVERSEAS STUDENTS

Primary School (up to Year 6) Overseas Student: Wesley College will only accept a Primary School student if they are living with at least one of their parents, or a Department of Home Affairs Approved Relative.

Years 7 – 12 Overseas Student: Wesley College requires its international students to enrol as resident boarders and live in the Boarding House.

This Policy applies to any overseas student enrolled at Wesley College as a 500 or 571 Visa holder, where the College is required to accept responsibility for approving the accommodation and welfare arrangements for the student, as specified in Standard 5 of the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018.

The nominated dates for which Wesley accepts responsibility for approving the accommodation and welfare arrangements (CAAW) is for the period of time starting two weeks prior to the start of the student's commencement, and ending when the student turns 18. However, when the student turns 18, the College's duty of care will continue, and the student will remain subject to the College's 'Student Code of Conduct'.

If the College is no longer able to approve 'welfare arrangements' for the student, parents will be notified immediately by the Head of College (or his representative). Immigration will be advised of the decision via an update on the PRISMS database:

- a) As soon as practicable if the student will be cared for by a parent or nominated relative approved by Immigration and a Confirmation of Appropriate Accommodation and Welfare (CAAW) is no longer required
- b) Within 24 hours if the registered provider is no longer able to approve the student's welfare arrangements

Student Welfare Arrangements – Cancellation or Suspension of Enrolment

If a student is suspended, or their enrolment is cancelled, Wesley will continue to approve the welfare arrangements for that student until any of the following applies:

- the student has alternative welfare arrangements approved by another registered Provider
- care of the student by a parent or nominated relative is approved by Immigration
- the student leaves Australia
- Wesley College has notified Immigration under Standard 5.3.6 that it is no longer able to approve the student's welfare arrangements or under Standard 5.5 that it has taken the required action after not being able to contact the student.

Nomination of a Local Carer for FFPOS Boarding at Wesley College

Prior to commencement at Wesley, parents must nominate a local carer to ensure the College has access to a Perth-based adult contact at all times. The local carer must be available for the duration of the student's course, and details must be renewed at the beginning of each academic year, or if at any time the local carer becomes unavailable.

It is Wesley policy that the local carer must:

- Be 25 years of age (family members over the age of 21 will be considered at the discretion of the Head of College);
- Be of good character, and provide current Police Clearance, or Working with Children Check
- Have permission to reside in Australia until the student turns 18, or their visa expires
- Accept that the College is required to check the appropriateness of the Local Carer's accommodation as part of the pre-enrolment process, and a site visit will occur every 6 months thereafter – to ensure homestay is providing a suitable, safe and supportive environment for the student.

The Local Carer and the overseas student's parents must complete a Local Carer Permission Form, and this form needs to be signed by the Local Carer, the overseas student's parents and a representative of the College.

Guidelines and Responsibilities of a Local Carer:

The local carer is an important contact person in liaising with the family and the College, and serves as a vital link in ensuring each boy has a positive boarding experience. The local carer must:

- Provide suitable homestay accommodation for the overseas student;
- Act as a contact for general, day-to-day issues;
- Be available for the student to stay with during boarders' long weekends and school holidays (if the student is not returning home);
- Be responsible for caring for the student if he is unwell, injured, requires emergency care, requires transport and an adult to attend scheduled appointments, or is required to be removed from Wesley College Boarding House for disciplinary reasons.

Wesley College Enrolments Office is available to discuss carer arrangements, should you need assistance in identifying a local carer.

International students are not permitted to enrol as day students unless a parent, legal custodian, or an eligible relative can be nominated to take responsibility for the overseas student's accommodation, welfare and support in Australia. In this instance, the parent, legal custodian or eligible relative must have an appropriate visa, or have applied for a Student Guardian visa.

Department of Home Affairs Approved Adult Relative

If the student is to be registered as being accommodated with a Department of Home Affairs approved relative, the relative must be aged 21 (preferably 25 or older), be eligible to remain in Australia until the student's visa expires or the student turns 18 years old and be able to show that they are of good character, by providing a police clearance from the country in which they have resided.

The approved relative must be:

- a parent, spouse, de facto partner, brother, sister, step-parent, step-brother, step-sister, grandparent, aunt, uncle, niece or nephew, or a step-grandparent, step-aunt, step-uncle, step-niece or step-nephew; and
- nominated by a parent of the applicant or a person who has custody of the applicant; and
- aged at least 21; and
- of good character, and show this by providing a police clearance from the countries in which they have lived for more than 12 months in the past 10 years after the age of 16; and
- an Australian citizen, permanent resident or be eligible to remain in Australia until the overseas student's visa expires or the overseas student turns 18 years of age (whichever happens first).

The College is not responsible for assessing the suitability of the homestay arrangements for students who are under 18, but are staying with a Department of Home Affairs approved adult relative.

However, Wesley will contact the Department of Home Affairs and other local agencies if staff become aware the overseas student is not being well looked after.